



COUNTY OF LOS ANGELES

FIRE DEPARTMENT

1320 NORTH EASTERN AVENUE
LOS ANGELES, CALIFORNIA 90063-3294

(323) 881-2401

DARYL L. OSBY
FIRE CHIEF
FORESTER & FIRE WARDEN

November 13, 2012

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**APPROVE THE ACCEPTANCE OF A GRANT FROM THE
CALIFORNIA EMERGENCY MANAGEMENT AGENCY 2012-2013 HAZARDOUS
MATERIALS EMERGENCY PREPAREDNESS
GRANT PROGRAM
(ALL DISTRICTS) (3 VOTES)**

SUBJECT

The Consolidated Fire Protection District of Los Angeles County (District) is requesting approval to accept \$64,000 in federal grant funding from the California Emergency Management Agency (CalEMA) 2012-2013 (12-13) Hazardous Materials Emergency Preparedness (HMEP) Grant Program (HMEP Grant Number 001).

**IT IS RECOMMENDED THAT YOUR BOARD ACTING AS THE GOVERNING BODY OF
THE CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY:**

1. Accept \$64,000 in grant funding, HMEP Grant Number 001, from the CalEMA (Attachment).
2. Delegate authority to the Fire Chief, or his designee, to execute all grant agreements, future amendments, modifications, extensions, and augmentations, as required by the CalEMA that are associated with the administration and management of this grant.

SERVING THE UNINCORPORATED AREAS OF LOS ANGELES COUNTY AND THE CITIES OF:

AGOURA HILLS
ARTESIA
AZUSA
BALDWIN PARK
BELL
BELL GARDENS
BELLFLOWER
BRADBURY

CALABASAS
CARSON
CERRITOS
CLAREMONT
COMMERCE
COVINA
CUDAHY

DIAMOND BAR
DUARTE
EL MONTE
GARDENA
GLEN DORA
HAWAIIAN GARDENS
HAWTHORNE

HIDDEN HILLS
HUNTINGTON PARK
INDUSTRY
INGLEWOOD
IRVINDALE
LA CANADA FLINTRIDGE
LA HABRA

LA MIRADA
LA PUENTE
LAKEWOOD
LANCASTER
LAWDALE
LOMITA
LYNWOOD

MALIBU
MAYWOOD
NORWALK
PALMDALE
PALOS VERDES ESTATES
PARAMOUNT
PICO RIVERA

POMONA
RANCHO PALOS VERDES
ROLLING HILLS
ROLLING HILLS ESTATES
ROSEMEAD
SAN DIMAS
SANTA CLARITA

SIGNAL HILL
SOUTH EL MONTE
SOUTH GATE
TEMPLE CITY
WALNUT
WEST HOLLYWOOD
WESTLAKE VILLAGE
WHITTIER

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The HMEP Grant Program affords grant recipients the opportunity to increase effectiveness in safely and efficiently handling hazardous materials accidents and incidents; and, encourages a comprehensive approach to emergency training and planning by incorporating the unique challenges of responses to transportation and hazardous materials incidents.

This grant is performance-based and builds upon capabilities developed with funding awarded to the District through the 2009-2010, 2010-2011, and 2011-2012 HMEP Grant Program. Approval of the recommendations now before your Board will allow sufficient funding for the District to implement the eight-hour Highway and Rail Awareness Exercise Program in the Central and North Regional Emergency Operations Bureaus; and, to conduct an annual review of the District's Hazardous Materials Emergency Preparedness Plan (HMEPP).

The purpose of the Highway and Rail Emergency Awareness Exercise Program is to ensure District first responders are provided the necessary skills to enhance situational awareness, improve incident scene safety and mitigation, and increase their proficiencies when responding to a highway and/or rail hazardous materials transportation emergency incident. With funding awarded through the 2011-2012 HMEP Grant, East Regional Emergency Operations Bureau personnel successfully participated in and completed the Highway and Rail Emergency Awareness Exercise Program.

The HMEPP provides emergency response guidelines and protocols for first responders to effectively prepare and respond to hazardous materials incidents inclusive of transportation accidents, fixed-facility releases, and any other hazardous materials emergency that occurs. An After Action Report (AAR) will be created upon completion of the Highway and Rail Emergency Awareness Exercise Program for Central and North Regional Emergency Bureau personnel. Based on the AAR recommendations, the HMEPP will be updated accordingly.

The grant funds will be used to offset the cost of the following:

- | | |
|----------------------------------|----------|
| • Services and Supplies | \$4,000 |
| • Salaries and Employee Benefits | \$60,000 |

The grant funding for Services and Supplies will be utilized for expenditures associated with exercise materials and office supplies to support the Highway and Rail Emergency Awareness Exercise Program. Salaries and Employee Benefits will include reimbursement of project management and working group staff salaries.

Implementation of Strategic Plan Goals

Approval of the recommended actions are consistent with the County's Strategic Plan Goal Number 1, Operational Effectiveness, to "maximize the effectiveness of processes, structure, and operations to support timely delivery of customer-oriented and efficient public services."

FISCAL IMPACT/FINANCING

The District's Fiscal Year 2012-13 operating budget includes sufficient funding for these services.

Grant recipients must provide 20 percent of the direct and indirect costs of all activities covered under the 12-13 HMEP Grant Program. The District's Executive Budget Unit has sufficient funding in the amount of \$16,000 to meet this 20 percent cost share requirement.

There is no impact on net County cost.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The CalEMA has provided the District with guidelines for the administration of the grant agreement. These guidelines detail the activities and expenditures that are allowable for reimbursement.

The performance period for the 12-13 HMEP Grant Program is October 11, 2012 through September 30, 2013.

CONTRACTING PROCESS

Purchase of services and supplies is under the statutory authority of the County Purchasing Agent. Any and all purchases will be requisitioned through, and accomplished by the Purchasing Agent in accordance with the County's purchasing policies and procedures, established by the Internal Services Department.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will ensure the District's ability to provide effective and essential levels of public safety to the residents of Los Angeles County, as well as expand the quality and productivity of the District's emergency services.

CONCLUSION

Upon approval by your Board, please electronically submit a Statement of Proceedings to the following:

Consolidated Fire Protection District of Los Angeles County
Executive Office – Emergency Operations
Chief Deputy Michael T. Metro
Mike.Metro@fire.lacounty.gov

Respectfully submitted,


DARYL L. OSBY, FIRE CHIEF

DLO:heo

Attachment

c: Chief Executive Officer
Auditor-Controller
County Counsel

(Cal EMA Use Only)

Cal EMA# _____ FIPS# _____ VS _____ CFDA# _____ Grant# _____

CALIFORNIA EMERGENCY MANAGEMENT AGENCY GRANT AWARD FACE SHEET (Cal EMA 2-101)

The California Emergency Management Agency hereafter designated Cal EMA, hereby makes a Grant Award of funds to the following:

1. Grant Recipient: Los Angeles County Fire Department 1a. DUNS# 95-600027

In the amount and for the purpose and duration set forth in this Grant Award.

2. Implementing Agency: Los Angeles County Fire Department 2a. DUNS# 95-600027

3. Implementing Agency Address: 1320 North Eastern Avenue Los Angeles 90063-3244
Street City Zip+4

4. Location of Project: Various Exercise Sites throughout LACo Los Angeles 90063-3244
City County Zip+4

5. Disaster/Program Title: Hazardous Materials Emergency Preparedness Planning Grant 6. Performance Period: 10/11/12 to 09/30/12

Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Project Cost
2013	7. HMEP		\$64,000		\$16,000		\$16,000	\$80,000
Select	8. Select						\$0	\$0
Select	9. Select						\$0	\$0
Select	10. Select						\$0	\$0
Select	11. Select						\$0	\$0
	12. TOTALS	\$0	\$64,000	\$64,000	\$16,000	\$0	\$16,000	\$80,000

13. This Grant Award consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Award Agreement, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Grant Recipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Award. The Grant Recipient accepts this Grant Award and agrees to administer the grant project in accordance with the Grant Award as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal EMA policy and program guidance. The Grant Recipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

14. Official Authorized to Sign for Applicant/Grant Recipient: _____ 15. Federal Employer ID Number: _____

Name: _____ Title: _____

Telephone: _____ FAX: _____ Email: _____
(area code) (area code)

Payment Mailing Address: _____ City: _____ Zip+4: _____

Signature: _____ Date: _____

[FOR Cal EMA USE ONLY]

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

Cal EMA Fiscal Officer _____ Date _____ Cal EMA Secretary (or designee) _____ Date _____